

Sussex Lund 2021 Grant Application Form



Please complete this form to apply for a grant from Sussex Lund.

Please refer to the criteria before completing this. If you require assistance or if there is anything that you do not understand contact our office, we will be happy to help. Completed application forms and all additional documents (see *final page*) must be returned to our office by **2pm on 8 March 2021**.

PLEASE KEEP A COPY OF YOUR APPLICATION

Name of organisation/ individual

Address

Email

Postcode

MAIN CONTACT - The main contact person should be someone who can discuss the application. Please give details of a second contact in case the main contact is unavailable.

	Main contact	Second contact
Name		
Position		
Tel. Number		
Contact email		

What type of applicant are you? (Please put Y/N or reg number as appropriate)

- | | |
|--------------------------------------|---------------------------------|
| Y/N Registered Charity | Y/N Not for Profit organisation |
| Y/N Community Group / Club / Society | Y/N Parish or town council |
| Y/N Community Interest Company | Y/N Other (please explain) |
| Y/N Private individual | |

When did your organisation start (if applicable)? Please give date:

How many people are involved in running your organisation (if applicable)?

Management committee members _____ Full-time staff _____
Part-time staff _____ Volunteers _____

What is your organisation's overall aim and what does it do (if applicable)?

Please give the following figures for your organisation or group for the last financial year (if applicable).

Income (£) Expenditure (£) Reserves

If your project is collaborative, who are you are working with?* Please provide your partnership agreement as an additional document.

How did you hear about Sussex Lund?

- High Weald E-news High Weald event Word of mouth Social media
 Press feature Website Other (please explain)

Please summarise what your project will do in one sentence.

Where will your project take place? Please provide a location map if you have one.

Address

Postcode

Or name and grid reference of project location

If your project involves land or objects do you own this outright? Y/N

If you are not the owner what agreement do you have with the owner/s to undertake the project?

Y/N Signed letter

Y/N Contract

Y/N Verbal agreement

Y/N Other (please explain)

Why is your project needed? What will your project do? What difference will it make to the landscape?

Remember Sussex Lund supports practical projects that improve the landscape of the High Weald. Please describe any evidence you have of need. Please attach photographs to help answer this question. Please do not use more than 375 words.

How will you minimise the carbon footprint of your project?

Please do not use more than 50 words.

What experience do you have of delivering projects like this? What advice have you sought?

Please do not use more than 100 words.

How will you look after your project when it is finished/ complete?

Please do not use more than 100 words.

How will you monitor what difference your project has made?

Please do not use more than 100 words.

How will people benefit from your project?

Please do not use more than 100 words.

How will you share what your project has done to inspire wider change?

Please do not use more than 100 words.

How will your project happen and how much will it cost?

Please break your project down into separate activities so that we can see who will do what and when. Please provide a breakdown of the costs of these activities and show how the funding from Sussex Lund would be used. See the completed example as a guide. Please exclude VAT if you are VAT registered. If you wish to provide a more detailed budget you are welcome to send with the application.

What will you do?	Who will do it?	When	Items that need to be purchased	Total cost	Sussex Lund request £
Total					

If you are applying for other sources of funding for this project please fill out the table below

Source	Tick here if secured. (click the box)	Amount (£)
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	

DECLARATION

1. I am authorised to make this application.
2. I certify that the information contained in this application is correct.
3. I agree that the High Weald AONB Partnership can check the information in this application and any supporting documents with other people and organisations as part of the assessment process.
4. If the information in this application changes in any way I will inform the High Weald AONB Partnership.
5. I give permission for the High Weald AONB Partnership to record my details electronically and keep in touch by phone, mail or email about conserving and enhancing the AONB and enjoying it.

Name of person authorising this application

Date

CHECKLIST (please click boxes) - **Please enclose the following documents with your application.**

All applicants:

A map of project location

A selection of 'before' photographs that help illustrate your project

Copies of written estimates or catalogue pages to evidence your costings

If applicable:

A copy of your latest annual accounts

A copy of your constitution or rules

Your CIC 34 report if you are a CIC

Your partnership agreement if you are a collaborative project

This is a pdf fillable form, so please **email to sussexlund@highweald.org** (please do not change the format of this form). If you have difficulties using this form then post hard copies to High Weald AONB Partnership, Woodland Enterprise Centre, Hastings Road, Flimwell East Sussex, TN5 7PR.



LUND TRUST

A CHARITABLE FUND OF
LISBET RAUSING & PETER BALDWIN

